NOTUS-PARMA HIGHWAY DISTRICT

Report on Audited
Basic
Financial Statements
and
Supplemental Information

For the Year Ended September 30, 2024

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Independent Auditor's Report

Board of Commissioners
Notus-Parma Highway District
Parma, Idaho

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities and the fund information of the Notus-Parma Highway District (the District), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the fund information of the Notus-Parma Highway District, as of September 30, 2024, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The District's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Notus-Parma Highway District's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, schedule of the District's proportionate share of the net pension liability, and schedule of District contributions on pages 26 through 28 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2025, on our consideration of the Notus-Parma Highway District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Notus-Parma Highway District's internal control over financial reporting and compliance.

Zwygart John & Associates, CPAs PLLC

Nampa, Idaho
January 27, 2025

Notus Parma Highway District
Statement of Net Position
September 30, 2024

	Governmental Activities
Assets	
Current Assets:	
Cash and Cash Equivalents	$ 8,531,621
Receivables, Net:	
Property Taxes	36,228
ROW Application Fees	200
Interest	34,232
Due From Other Governments	53,492
Prepaid Expenses	16,778
Total Current Assets	8,672,551
Noncurrent Assets:	
Investment in Joint Venture	64,130
Capital Assets:	
Land and Construction in Progress	461,552
Buildings and Improvements, net	1,879,662
Machinery and Equipment, net	1,582,496
Total Capital Assets	3,923,710
Total Noncurrent Assets	3,987,840
Total Assets	12,660,391
Deferred Outflows	
Pension Related Items	112,336
Total Deferred Outflows	112,336
Liabilities	
Current Liabilities:	
Accounts Payable	176,123
Salaries and Payroll Taxes Payable	13,149
Deposits Payable	7,100
Compensated Absences	57,453
Leases Payable - Current Portion	276,999
Total Current Liabilities	530,824
Long-Term Liabilities:	
Leases Payable - Less Current Portion	232,839
Net Pension Liability	465,988
Total Liabilities	1,229,651
Deferred Inflows	
Pension Related Items	8,458
Total Deferred Inflows	8,458
Net Position	
Invested in Capital Assets, Net of Related Debt	3,413,872
Unrestricted	8,120,746
Total Net Position	$ 11,534,618

The accompanying notes are an integral part of the financial statements.

Notus Parma Highway District
Statement of Activities
For the Year Ended September 30, 2024

	Expenses	Program Revenues: Charges for Services and Sales	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position: Governmental Activities
Primary Government:					
Governmental Activities:					
Roads and Streets	$ 2,538,686	$ -	$ -	$ 31,626	$ (2,507,060)
Total Governmental Activities	$ 2,538,686	$ -	$ -	$ 31,626	(2,507,060)
General Revenues:					
Property Taxes					1,075,667
Inventory Phase-out					81,609
Highway User					3,088,644
Other Income					24,239
Unrestricted Investment Earnings					365,748
Net Loss in Joint Venture					(3,247)
Gain on Sale of Fixed Assets					13,233
Total General Revenues and Special Items					4,645,893
Change in Net Position					2,138,833
Net Position, Beginning of Year					9,395,785
Net Position, End of Year					$ 11,534,618

The accompanying notes are an integral part of the financial statements.

Notus Parma Highway District
Balance Sheet - Governmental Funds
September 30, 2024

	General
Assets	
Cash and Cash Equivalents	$ 8,531,621
Receivables, Net:	
Property Taxes	36,228
ROW Application Fees	200
Interest	34,232
Due From Other Governments	53,492
Prepaid Expenses	16,778
Investment in Joint Venture	17,256
Total Assets	$ 8,689,807
Liabilities	
Accounts Payable	$ 176,123
Salaries and Payroll Taxes Payable	13,149
Deposits Payable	7,100
Total Liabilities	196,372
Deferred Inflows	
Unavailable Revenue - Property Tax	33,123
Total Deferred inflows	33,123
Fund Balance	
Nonspendable	16,778
Unassigned	8,443,534
Total Fund Balance	8,460,312
Total Liabilities, Deferred Inflows and Fund Balance	$ 8,689,807

The accompanying notes are an integral part of the financial statements.

Notus Parma Highway District
Reconciliation of the Balance Sheet of the
Governmental Funds to the Statement of Net Position
September 30, 2024

Total Fund Balances - Governmental Funds		$ 8,460,312
Amounts reported for governmental activities in the Statement of Net Position are different because of the following:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds. Those assets consist of:		
Land and Construction in Progress	$ 461,552	
Buildings and Improvements, Net of $4,823,556 Accumulated Depreciation	1,879,662	
Equipment, Net of $1,757,577 Accumulated Depreciation	1,582,496	
Total Capital Assets		3,923,710
Accounts receivable used in governmental activities are not financial resources and, therefore, are not reported in governmental funds. Receivable amounts consist of:		
Reimbursable Expenses	$ -	
Total Receivable Amounts		-
Property taxes receivable will be collected this year, but are not available soon enough to pay for current period's expenditures and, therefore, are deferred in the funds.		33,123
Long-term liabilities applicable to the District's governmental activities are not due and payable in the current period and, accordingly, are not reported ass fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities, both current and long-term, are reported in the Statement of Net Position.		
Compensated Absences	$ (57,453)	
Municipal Leases	(509,838)	
		(567,291)
The District has an equity interest in a joint venture. A portion of the investment is not a current financial resource and therefore is not reported in the funds, but is reported on the Statement of Net Position.		46,874
The District participates in the Public Employer Retirement System of Idaho, which is a cost-sharing plan. As a participant they are required to report their share of the Net Pension Liability and the related deferred inflows and outflows on their Statement of Net Position.		
Net Pension Liability	$ (465,988)	
Pension Related Deferred Inflows	(8,458)	
Pension Related Deferred Outflows	112,336	
		(362,110)
Net Position of Governmental Activities		$ 11,534,618

The accompanying notes are an integral
part of the financial statements.

Notus Parma Highway District
Statement of Revenues, Expenditures, and
Changes in Fund Balance - Governmental Funds
For the Year Ended September 30, 2024

	General
Revenues	
Taxes	$ 1,071,212
Intergovernmental	3,170,253
Grants	31,626
Investment Earnings	366,476
Other	24,239
Total Revenues	4,663,806
Expenditures	
Current:	
Road Department	1,987,648
Capital Outlay	814,126
Total Expenditures	2,801,774
Excess of Revenues Over Expenditures	1,862,032
Net Change in Fund Balances	1,862,032
Fund Balances - Beginning	6,598,280
Fund Balances - Ending	$ 8,460,312

The accompanying notes are an integral
part of the financial statements.

Notus Parma Highway District
Reconciliation of the Statement of Revenues, Expenditures, and Changes
in Fund Balance of the Governmental Funds to the Statement of Activities
For the Year Ended September 30, 2024

Total Net Change in Fund Balance - Governmental Funds		$ 1,862,032
Amounts reported for governmental activities in the Statement of Activities are different because of the following:		
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their useful lives as depreciation expense. In the current period these amounts are:		
Capital Outlay	$ 650,299	
Cost and Accumulated Depreciation of Sold Assets	13,233	
Depreciation Expense	(427,879)	
Net		235,653
Because some property taxes will not be collected for several months after the District's fiscal year ends, they are not considered as "available" revenues in the governmental funds and are, instead, counted as deferred tax revenues. They are, however, recorded as revenues in the Statement of Activities.		4,455
The repayment of the principal of a municipal lease consumes the current financial resources of governmental funds. The repayment of the principal, however, has no effect on net assets.		89,253
Compensated absences reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. This amount represents the net change in compensated absences.		(11,747)
The District participates in the Public Employer Retirement System of Idaho, which is a cost-sharing plan. As a participant they are required to report their share of the Net Pension Liability and the related deferred inflows and outflows on their Statement of net Position. The changes in the Net Pension Liability and the related deferred inflows and outflows does not affect the governmental funds, but are reported in the Statement of Activities.		(36,838)
Change in Net Position of Governmental Activities		$ 2,138,833

The accompanying notes are an integral
part of the financial statements.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The accompanying financial statements present the activities of the Notus-Parma Highway District (the District), which has responsibility and control over all activities related to the District. The District receives funding from local, state, and federal government sources and must comply with all of the requirements of these funding-source entities. However, the District is not included in any other governmental reporting entity as defined by generally accepted accounting principles. The independently elected board of commissioners governs the District and have decision-making authority, the power to designate management, the ability to significantly influence operations, and the primary accountability for fiscal matters. In addition, the District's reporting entity does not contain any component units as defined in Governmental Accounting Standards.

B. Basis of Presentation, Basis of Accounting

Basis of Presentation

Government-Wide Statements: The Statement of Net Position and the Statement of Activities display information about the financial activities of the District. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities.

- Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function.
- Indirect expenses are expenses of the general government related to the administration and support of the District's programs, such as personnel and accounting (but not interest on long-term debt), and are allocated to programs based on their percentage of total primary-government expenses. Interest expenses are allocated to the programs that manage the capital assets financed with long-term debt.
- Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes and state formula aid, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the District's funds. The emphasis of fund financial statements is on major governmental funds. If the District had more than one fund and they were considered nonmajor, all remaining governmental funds would be aggregated and reported as nonmajor funds.

The District reports the following major governmental fund:

- *General fund.* This is the District's primary operating fund. It accounts for all financial resources of the District.

Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if they are collected within sixty days after the end of the year. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, and claims and judgments, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities and acquisitions under capital leases are reported as other financing sources.

Fund Balance Reporting in Governmental Funds

Different measurement focuses and bases of accounting are used in the government-wide statement of Net Position and in the governmental fund Balance Sheet.

The District uses the following fund balance categories in the governmental fund Balance Sheet:

- *Nonspendable.* Prepaid expenditures and inventory that are permanently precluded from conversion to cash.
- *Unassigned.* Balances available for any purpose.

The remaining fund balance classifications (restricted, committed and assigned) are either not applicable or no formal policy has yet been established to be able to utilize such classifications of fund balance. However, if there had been committed funds, these amounts would have been decided by the Board of Commissioners, the District's highest level of decision-making authority, through a formal action. The Board of Commissioners would also have the authority to assign funds or authorize another official to do so.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. When both restricted and unrestricted resources are available for use, it is the government's intent to use restricted resources first, then unrestricted resources as they are needed.

There is also no formal policy regarding the use of committed, assigned, or unassigned fund balances. However, it is the District's intent that when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the District considers committed amounts to be reduced first, followed by assigned amounts, and then unassigned amounts.

C. Assets and Liabilities

Cash Equivalents

The District requires all cash belonging to the District to be placed in custody of the Clerk. All demand deposits, cash on hand, and investments with an original maturity of three months or less are considered to be cash and cash equivalents. See Note 2.

Receivables

All trade and property tax receivables are shown net of any allowance for uncollectible accounts.

Property Tax Calendar

The District levies its real property taxes through Canyon County in September of each year based upon the assessed valuation as of the previous July 1. Property taxes are due in two installments on December 20 and June 20 and are considered delinquent on January 1 and July 1, at which time the property is subject to lien.

Accounts Payable

Accounts payable represent debts that will be paid in the next billing cycle. Accounts payable are not over 60 days past due.

Inventories

In the fund financial statements, inventories are stated at cost and are expensed when used, i.e. the purchase method. However, in the government-wide statements inventory is reported on the consumption method. There are no dollar differentials between the two methods. In the fund financial statements, the inventory balance is considered nonspendable for fund balance purposes but is not treated as such in the net position of the government-wide statements.

Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid expenses in both government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures when consumed rather than when purchased.

Capital Assets

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed assets are reported at estimated fair value at the time received.

Capitalization thresholds (the dollar value above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the government-wide statements are shown below:

	Capitalization Policy	Depreciation Method	Estimated Useful Life
Buildings and Improvements	$ 500	Straight-Line	6 - 40 Years
Machinery and Equipment	$ 500	Straight-Line	5 - 20 Years

Pensions

For purposes of measuring the net pension liability and pension expense, information about the fiduciary net position of the Public Employee Retirement System of Idaho Base Plan (Base Plan) and additions to/deductions from Base Plan's fiduciary net position have been determined on the same basis as they are reported by the Base Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

2. CASH AND INVESTMENTS

Deposits

As of September 30, 2024, the carrying amount of the District's deposits was $120,974 and the respective bank balances totaled $76,066. The total bank balance was insured or collateralized with pooled securities held by the pledging institution in the name of the District.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned. As of September 30, 2024, all of the District's deposits were covered by the federal depository insurance or by collateral held by the District's agent or pledging financial institution's trust department or agent in the name of the District, and thus were not exposed to custodial credit risk. The District does not have a formal policy limiting its exposure to custodial credit risk for deposits.

Custodial Credit Risk – Investments

Credit risk is the risk that an issuer or other counter party to an investment will not fulfill its obligations. The District does not have a formal policy limiting its custodial credit risk for investments.

Interest Rate Risk

The District does not have a formal policy limiting investment maturities that would help manage its exposure to fair value losses from increasing interest rates.

Investments

It is the District's policy to limit investments to the safest types of securities and to diversify the District's investment portfolio so that potential losses on securities will be minimized. The District follows Idaho Statute that outlines qualifying investment options as follows:

Idaho Code authorizes the District to invest any available funds in obligations issued or guaranteed by the United States Treasury, the State of Idaho, local Idaho municipalities and taxing districts, the Farm Credit System, or Idaho public corporations, as well as time-deposit accounts and repurchase agreements.

The District's investments at September 30, 2024, are summarized below:

		Maturities (in Years)	
Investment	Fair Value	Less Than 1	1-5
External Investment Pool	$ 5,192,004	$ 5,192,004	$ -
Certificates of Deposit	3,018,502	3,018,502	
Money Market Account	200,141	200,141	-
	$ 8,410,647	$ 8,410,647	$ -

At the end of the year, deposits and investments were reported in the basic financial statements in the following categories:

	Governmental Activities
Cash and cash equivalents	$ 120,974
Investments categorized as deposits	8,410,647
	$ 8,531,621

3. RISK MANAGEMENT

The District is exposed to a considerable number of risks of loss including, but not limited to, a) damage to and loss of property and contents, b) employee torts, c) professional liabilities, i.e. errors and omissions, d) environmental damage, e) worker's compensation, i.e. employee injuries, and f) medical insurance costs of its employees. Commercial insurance policies are purchased to transfer the risk of loss for property and content damage, employee torts, and professional liabilities.

4. PROPERTY TAXES

Canyon County bills and collects property taxes and remits them to the District monthly. District property tax revenues are recognized when entered on the tax rolls to the extent that they result in receivables.

Taxes receivable represent balances due as of September 30, 2024. Taxes collected by the Canyon County Tax Collector by September 30, 2024, are on deposit with the County Treasurer. These collections were turned over to Notus-Parma Highway District subsequent to September 30, 2024.

5. COMPENSATED ABSENCES

Vacation leave is granted to all regular district employees. In the event of termination, an employee is reimbursed for accumulated vacation leave. Employees can also earn compensatory time that is reimbursed in the event of termination.

Changes in compensated absences for the year ended September 30, 2024, are as follows:

	9/30/2023	Earned	Used	9/30/2024	Current
Vacation & Comp	$ 45,706	$ 40,151	$ 28,404	$ 57,453	$ 57,453

6. CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2024, was as follows:

	Balance 9/30/2023	Additions	Disposals	Balance 9/30/2024
Governmental Activities:				
Non-Depreciable Capital Assets				
Land	$ 450,967	$ 10,585	$ -	$ 461,552
Depreciable Capital Assets				
Building	209,742	-	-	209,742
Improvements	6,493,476	-	-	6,493,476
Equipment	2,716,748	717,437	(94,112)	3,340,073
Total Historical Cost	9,419,966	717,437	(94,112)	10,043,291
Less: Accumulated Depreciation				
Building	160,774	4,224	-	164,998
Improvements	4,550,582	107,976	-	4,658,558
Equipment	1,471,520	315,679	(29,622)	1,757,577
Total Accumulated Depreciation	6,182,876	427,879	(29,622)	6,581,133
Total Net Depreciable Assets	3,237,090	289,558	(64,490)	3,462,158
Governmental Activities Total Net Capital Assets	$ 3,688,057	$ 300,143	$ (64,490)	$ 3,923,710

Depreciation expense was charged to the functions of the District as follows:

Roads and Streets	$ 427,879

7. PENSION PLAN

Plan Description

The Notus-Parma Highway District contributes to the Base Plan which is a cost-sharing multiple-employer defined-benefit pension plan administered by the Public Employee Retirement System of Idaho (PERSI or System) that covers substantially all employees of the State of Idaho, its agencies, and various participating political subdivisions. The cost to administer the plan is financed through the contributions and investment earnings of the plan. PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov.

Responsibility for administration of the Base Plan is assigned to the Board comprised of five members appointed by the Governor and confirmed by the Idaho Senate. State law requires that two members of the Board be active Base Plan members with at least ten years of service and three members who are Idaho citizens not members of the Base Plan except by reason of having served on the Board.

Pension Benefits

The Base Plan provides retirement, disability, death and survivor benefits of eligible members or beneficiaries. Benefits are based on members' years of service, age, and highest average salary. Members become fully vested in their retirement benefits with five years of credited service (5 months for elected or appointed officials). Members are eligible for retirement benefits upon attainment of the ages specified for their employment classification. The annual service retirement allowance for each month of credited service is 2.0% (2.3% for police/firefighters) of the average monthly salary for the highest consecutive 42 months.

The benefit payments for the Base Plan are calculated using a benefit formula adopted by the Idaho Legislature. The Base Plan is required to provide a 1% minimum cost-of-living increase per year provided the Consumer Price Index increases 1% or more. The PERSI Board has the authority to provide higher cost-of-living increases to a maximum of the Consumer Price Index movement or 6%, whichever is less; however, any amount above the 1% minimum is subject to review by the Idaho Legislature.

Member and Employer Contributions

Member and employer contributions paid to the Base Plan are set by statute and are established as a percent of covered compensation. Contribution rates are determined by the PERSI Board within limitations, as defined by state law. The Board may make periodic changes to employer and employee contribution rates (expressed as percentages of annual covered payroll) that are adequate to accumulate sufficient assets to pay benefits when due.

The contribution rates for employees are set by statute at 60% of the employer rate for general employees and 74% for public safety. As of June 30, 2024 it was 6.11% for general employees and 9.83% for public safety. The employer contribution rate as a percent of covered payroll is set by the Retirement Board and was 11.18% for general employees and 13.26% for public safety. The District's contributions were $70,866 for the year ended September 30, 2024.

Pension Liabilities, Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2024, the District reported a liability (asset) for its proportionate share of the net pension liability (asset.) The net pension liability (asset) was measured as of June 30, 2024, and the total pension liability (asset) used to calculate the net pension liability (asset) was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability (asset) was based on the District's share of contributions in the Base Plan pension plan relative to the total contributions of all participating PERSI Base Plan employers. At June 30, 2024, the District's proportion was 0.0124574% percent.

For the year ended September 30, 2024, the District recognized pension expense (revenue) of $107,707 . At September 30, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 74,190	$ -
Changes in assumptions or other inputs	18,460	-
Net difference between projected and actual earnings on pension plan investments	-	8,458
Notus-Parma Highway District's contributions subsequent to the measurement date	19,686	-
Total	$ 112,336	$ 8,458

$19,686 reported as deferred outflows of resources related to pensions resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending September 30, 2024.

The average of the expected remaining service lives of all employees that are provided with pensions through the System (active and inactive employees) determined at July 1, 2024 the beginning of the measurement period ended June 30, 2023, is 4.6 years and 4.6 for the measurement period ended June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense (revenue) as follows:

For the Year Ended September 30:	PERSI
2024	$ 42,685
2025	86,885
2026	(14,983)
2027	(10,710)

Actuarial Assumptions

Valuations are based on actuarial assumptions, the benefit formulas, and employee groups. Level percentages of payroll normal costs are determined using the Entry Age Normal Cost Method. Under the Entry Age Normal Cost Method, the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated as a level percentage of each year's earnings of the individual between entry age and assumed exit age. The Base Plan amortizes any unfunded actuarial accrued liability based on a level percentage of payroll. The maximum amortization period for the Base Plan permitted under Section 59-1322, Idaho Code, is 25 years.

The total pension liability in the June 30, 2024 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.30%
Salary increases	3.05%
Salary inflation	3.05%
Investment rate of return	6.35%, net of investment expenses
Cost-of-living adjustments	1.00%

Contributing Members, Service Retirement Members, and Beneficiaries

- General Employees and All Beneficiaries – Males Pub-2010 General Tables, increased 11%
- General Employees and All Beneficiaries – Females Pub-2010 General Tables, increased 21%
- Teachers – Males Pub-2010 Teacher Tables, increased 12%
- Teachers – Females Pub-2010 Teacher Tables, increased 21%
- Fire & Police - Males Pub-2010 Safety Tables, increased 21%
- Fire & Police – Females Pub-2010 Safety Tables, increased 26%
- Disabled Members – Males Pub-2010 Disabled Tables, increased 38%
- Disabled Members – Females Pub-2010 Disabled Tables, increased 36%

An experience study was performed for the period July 1, 2015 through June 30, 2020 which reviewed all economic and demographic assumptions including mortality. The Total Pension Liability (Asset) as of June 30, 2024 is based on the results of an actuarial valuation date of July 1, 2024.

The long-term expected rate of return on pension plan investments was determined using the building-block approach and a forward-looking model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Even though history provides a valuable perspective for setting the investment return assumption, the System relies primarily on an approach which builds upon the latest capital market assumptions. Specifically, the System uses consultants, investment managers and trustees to develop capital market assumptions in analyzing the System's asset allocation. The assumptions and the System's formal policy for asset allocation are shown below. The formal asset allocation policy is somewhat more conservative than the current allocation of System's assets.

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are as of 2024.

Asset Class	
Fixed Income	30.00%
US/Global Equity	55.00%
International Equity	15.00%
Cash	0.00%
Total	100.00%

Discount Rate

The discount rate used to measure the total pension liability was 6.35%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate. Based on these assumptions, the pension plans' net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return was determined net of pension plan investment expense but without reduction for pension plan administrative expense.

Sensitivity of the District's proportionate share of the net pension liability to changes in the discount rate.

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.35 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.35 percent) or 1-percentage-point higher (7.35 percent) than the current rate:

	1% Decrease (5.35%)	Current Discount Rate (6.35%)	1% Increase (7.35%)
The District's proportionate share of the net pension liability (asset)	$ 885,522	$ 465,988	$ 123,335

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERSI financial report.

PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov.

8. OTHER COMMITMENTS

The District has two credit cards available for use with a total credit limit of $10,000. As of September 30, 2024, $1,494 of the available credit was in use.

9. CONTINGENT LIABILITIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

10. LEASE COMMITMENTS

Capital Lease activity for the year ended September 30, 2024, was as follows:

Description	Maturity	Rate	9/30/2023	Increase	Decrease	9/30/2024	Current
JD 410L Backhoe Loader	2026	4.70%	$ 41,182	$ -	$ (13,088)	$ 28,094	$ 13,717
JD 160GLC Excavator	2027	2.95%	111,693	-	(26,701)	84,992	27,500
CAT 140 M3 Motor Grader	2025	3.35%	217,947	-	(16,819)	201,128	201,071
JD 644 Loader	2029	5.96%	228,269	-	(32,645)	195,624	34,711
			$ 599,091	$ -	$ (89,253)	$ 509,838	$276,999

Interest expense for the year was $26,429. No interest was capitalized during the year.

Future minimum lease payments are as follows:

Year Ending	Municipal Lease		
September 30,	Interest	Principal	Total
2025	$ 28,683	$ 276,999	$ 305,682
2026	11,992	79,479	91,471
2027	8,263	68,141	76,404
2028	5,069	41,294	46,363
2029	2,608	43,925	46,533
	$ 56,615	$ 509,838	$ 566,453

11. JOINT VENTURE

The Notus-Parma Highway District has a 33 1/3% interest in MOJO. MOJO was formed with the Canyon County Highway District and the Golden Gate Highway District to operate a gravel pit.

The following summary financial information as of, and for the year ended September 30, 2024, for MOJO was taken from their financial statements. A full set of audited financial statements is available for review.

	MOJO
Cash	$ 19,587
Other Assets	151,959
Total Assets	$ 171,546
Total Liabilities	$ 1,480
Total Net Position	163,845
Total Liabilities and Net Position	$ 165,325
Total Revenues	$ 10,821
Total Expenses	59,857
Operating Loss	$ (49,036)

REQUIRED SUPPLEMENTARY INFORMATION

Notus Parma Highway District
Budgetary (GAAP Basis) Comparison Schedule - General Fund
For the Year Ended September 30, 2024

	Budgeted Amounts			
	Original	Final	Actual	Variance
Revenues				
Property Taxes	$ 1,071,998	$ 1,071,998	$ 1,071,212	$ (786)
Intergovernmental	1,650,000	1,650,000	3,170,253	1,520,253
Grant	-	-	31,626	31,626
Investments Earnings	60,000	60,000	366,476	306,476
Other Income	21,572	21,572	24,239	2,667
Total Revenues	2,803,570	2,803,570	4,663,806	1,860,236
Expenditures				
Current:				
Salaries	637,695	637,695	637,637	58
Personnel Benefits	127,000	127,000	117,669	9,331
Office Expense	53,909	53,909	44,799	9,110
Professional Services	78,050	78,050	68,812	9,238
Insurance and Bonds	149,300	149,300	152,015	(2,715)
Utilities	-	-	11,763	(11,763)
General Road Maintenance	612,000	612,000	612,400	(400)
Weed Control	-	-	41,475	(41,475)
Repairs	28,000	28,000	96,105	(68,105)
Fuel	-	-	62,183	(62,183)
Rent	-	-	8,416	(8,416)
Bridge Maintenance	91,500	91,500	-	91,500
Dues	-	-	13,736	(13,736)
Miscellaneous	-	-	4,956	(4,956)
Lease Payments	-	-	115,682	(115,682)
Capital Outlay	1,293,500	1,293,500	814,126	479,374
Contingency Reserve	92,616	92,616	-	92,616
Total Expenditures	3,163,570	3,163,570	2,801,774	361,796
Excess (Deficiency) of Revenue Over Expenditures	(360,000)	(360,000)	1,862,032	2,222,032
Other Financing Sources (Uses)				
Gain (Loss) on Disposal of Assets	60,000	60,000	-	(60,000)
Total Other Financing Sources (Uses)	60,000	60,000	-	(60,000)
Net Change in Fund Balances	(300,000)	(300,000)	1,862,032	2,162,032
Fund Balances - Beginning	300,000	300,000	6,598,280	6,298,280
Fund Balances - Ending	$ -	$ -	$ 8,460,312	$ 8,460,312

1. BUDGETS AND BUDGETARY ACCOUNTING

A. The District follows these procedures in establishing the budgetary data reflected in the financial statements:

B. Prior to August 1, the Board of Commissioners prepares a proposed operating budget for the fiscal year commencing the following September 1. The operating budget includes proposed expenditures and the means of financing them.

C. Public hearings are conducted to obtain taxpayer comments.

D. Prior to September 1, the budget is legally passed.

E. The Board of Commissioners, by following the same budgetary procedures used to adopt the original budget, may amend it to a greater amount if additional revenue will accrue to the District as a result of increases in state or federal grants or allocations, or as a result of an increase in revenues from any source other than ad valorem tax revenues.

F. Formal budgetary integration is employed as a management control device during the year for the General fund.

G. The budget for the General fund is adopted on a basis consistent with generally accepted accounting principles.

H. Expenditures may not legally exceed budgeted appropriations at the fund level. The District does not use the encumbrance method of accounting.

Notus Parma Highway District
Schedules of Required Supplemental Information
Public Employee Retirement System of Idaho
Last 10 - Fiscal Years*

Schedule of the District's Proportionate Share of Net Pension Liability

Year	District's proportion of the net pension liability	District's proportionate share of the net pension liability	District's covered-employee payroll	District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2024	0.0124574%	$ 465,988	$ 623,980	74.68%	85.54%
2023	0.0134946%	538,524	588,027	91.58%	83.83%
2022	0.0129979%	511,954	542,607	94.35%	83.09%
2021	0.0125763%	(9,932)	469,927	-2.11%	100.36%
2020	0.0132808%	308,398	460,576	66.96%	88.22%
2019	0.0130299%	148,733	463,206	32.11%	93.79%
2018	0.0133167%	196,424	426,385	46.07%	91.69%
2017	0.0132978%	209,019	412,696	50.65%	90.68%
2016	0.0135362%	274,400	404,594	67.82%	87.26%
2015	0.0128405%	169,088	360,148	46.95%	91.38%

Data reported is measured as of June 30, 2024.

Schedule of District Contributions

Year	Contractually required contributions	Contributions in relation to the contractually required contributions	Contribution deficiency (excess)	District's covered-employee payroll	Contributions as a percentage of covered-employee payroll
2024	$ 70,866	$ 70,866	$ -	$ 623,980	11.36%
2023	69,221	69,221	-	588,027	11.77%
2022	64,787	64,787	-	542,607	11.94%
2021	56,110	56,110	-	469,927	11.94%
2020	54,993	54,993	-	460,576	11.94%
2019	53,058	53,058	-	463,206	11.45%
2018	48,267	48,267	-	426,385	11.32%
2017	46,717	46,717	-	412,696	11.32%
2016	45,800	45,800	-	404,594	11.32%
2015	40,769	40,769	-	360,148	11.32%

Data reported is measured as of September 30, 2024.

FEDERAL REPORT

ZWYGART JOHN
CERTIFIED PUBLIC ACCOUNTANTS
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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Commissioners
Notus-Parma Highway District
Parma, Idaho

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the fund information of the Notus-Parma Highway District, as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Notus-Parma Highway District's basic financial statements and have issued our report thereon dated January 27, 2025.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Notus-Parma Highway District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Notus-Parma Highway District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Notus-Parma Highway District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Notus-Parma Highway District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Zwygart John & Associates, CPAs PLLC

Nampa, Idaho
January 27, 2025